

United States Department of Agriculture



Natural Resources Conservation Service
75 High Street, Room 301
Morgantown, WV 26505
(304) 284-7552 (Phone)
(304) 284-4839 (Fax)

July 18, 2008

WEST VIRGINIA BULLETIN NO: WV360-8-15

SUBJECT: PER – Employee Development: Performance Management in USDA

Purpose: To notify all supervisors and human resources practitioners of mandatory training course, Performance Management in USDA.

Expiration Date: September 30, 2008

Action Required By: August 31, 2008

A **mandatory** training course entitled, "Performance Management in USDA" has been added to the learning plan of all NRCS supervisors and human resources practitioners. The course is designed to increase knowledge and effectiveness in performance management at NRCS.

This course was developed as a tool to measure the effectiveness of the performance appraisal system. To satisfy the course requirement, the course is **mandatory** for all managers, supervisors, and human resources management employees.

The course is available through AgLearn and has been added to the appropriate learning plan. If the course has not been automatically loaded to your learning plan, the course is titled "Web-Based DA Performance Management 01." Participants are **not** required to print a certificate of completion. After the deadline date, a report will be generated that lists all required employees who have completed the training.

If you have any questions, please contact your Human Resources Office at 284-7552.

/s/

KEVIN WICKEY
State Conservationist

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